

COMMISSIONERS' MEETING MINUTES

01/20/21

The January 20, 2020, York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401. County offices are closed to the public due to COVID 19.

1. CALL TO ORDER

President Commissioner Julie Wheeler called to order the January 20, 2021 meeting at 10:00 a.m.

Also Present: Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower and Commissioners' Liaison Rebecca Laird.

A. Opening Ceremony/ Pledge of Allegiance

Veteran, Don Bradley.

B. Invocation

Commissioner Ron Smith.

C. Presentation

Karen Hostetter, Library Manager, at Red Land Community Library presented the 2021 One Book chosen by the community.

2. CONSENT AGENDA

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda items A through H as listed below:

- A. Minutes from the January 6, 2021 Board of Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
VP, Dover, PA	REP fka EWCD	\$65.00
RR & BR, New Freedom, PA	LJR fka LRH	\$31.00
RR & BR, New Freedom, PA	RLR fka RSH Jr.	\$31.00

- C. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Adelphoi Village, Inc**, located at **1119 Village Way, Latrobe, PA 15650**, to replace the rate schedule of the original Agreement and is hereby incorporated into and made a part of the original Agreement. This first amendment reflects the addition of **1:1 Supervision services**. No other changes were made to the Agreement.
- D. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **CONCERN – Professional Services for Children, Youth and Families**, located at **One West Main Street, Fleetwood, PA 19522**, to replace the rate schedule of the original Agreement and is hereby incorporated into and made a part of the original Agreement. This first amendment reflects a **change in the program rate for the Intensive Level Foster Care** services. No other changes were made to the Agreement.
- E. Service Provider Contract Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Diversified Treatment Alternative Centers, LLC**, located at **2363 Lakewood Road, Toms River, NJ 08755**, to replace the rate schedule of the original Agreement and is hereby incorporated into and made a part of the original Agreement. This first amendment reflects a **change in the program rate for Coal Township Specialized Residential Treatment** services. No other changes were made to the Agreement.
- F. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following school districts to establish the allocations between the County and the District for transportation costs related to educational stability for children in foster care, per the Every Student Succeeds Act, for the period July 1, 2020 through June 30, 2021:

School District

Dallastown Area School District
Hanover Public School District
Southern York County School District

Address

700 New School Lane, Dallastown, PA 17313
401 Moul Avenue, Hanover, PA 17331
3280 Fissels Church Road, Glen Rock, PA 17327

- G. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Morgan Williams** located at **13865 Fake Road, Brogue, PA 17309**: for the Period of **November 1, 2020 through June 30, 2021**. The COUNTY shall reimburse Morgan Williams for supplemental Home Health Care services provided to A. M. on behalf of York Children, Youth & Families at a rate of \$15.00 per hour. Reimbursable hours will be verified against a Bayada schedule as unable to be covered, prior to payment.
- H. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2020 through June 30, 2021:

Affinity Forensic Services, LLC. dba Pennsylvania Forensic Associates - 220 N. 5th Street, Reading, PA 19601

<u>Programs</u>	<u>Rates</u>	<u>Maint. Rate</u>
Tier TA - Diagnostic	\$ 173.92 / Day	\$ 56.70 / Day
Tier TC – Foster Care	\$ 173.80 / Day	\$ 56.70 / Day
Tier TE – IL Youth	\$ 169.85 / Day	\$ 52.79 / Day
Polygraph	\$ 350.00 / Each	

Youth Advocate Programs, Inc. - 2007 North Third Street, Harrisburg, PA 17102

<u>Programs</u>	<u>Rates</u>
Individual Advocacy Only – 0-7.5 Hrs/week	\$ 32.50 / HR
Individual Advocacy Only – 7.5-15 Hrs/week	\$ 32.50 / HR
Advocacy Program – 0-7.5 Hrs/week – Group	\$ 25.47 / HR
Advocacy Program – 0-7.5 Hrs/week – Individual	\$ 32.50 / HR
Advocacy Program – 7.5-15 Hrs/week – Group	\$ 25.47 / HR
Advocacy Program – 7.5-15 Hrs/week – Individual	\$ 32.50 / HR

3. CONTRACTS

A. University of Cincinnati, Cincinnati, Ohio

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Adult Probation Department, and University of Cincinnati, Cincinnati, Ohio, to provide training for the probation staff on the Ohio Risk Assessment System risk and needs assessment tool, for a total cost of \$20,500.00.

B. Background Solutions, LLC

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Sheriff's Office, and Background Solutions, LLC, to provide faster more in-depth background investigations for potential new hire deputy sheriffs, for a total cost of \$2,325.00 annually.

C. Schuylkill County

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Youth Development Center, and Schuylkill County, to house youth at the Youth Development Center at a rate of \$375.60 per day for the period of July 1, 2019 through June 30, 2021.

D. York County Homebuyer Assistance Program

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York and Lancaster Housing Opportunity Partnership's York Housing Opportunity Center, to assist in providing down payment and closing cost assistance for qualified First Time Homebuyers, for the York County Homebuyer Assistance Program, for a period of one year beginning on January 1, 2021 and ending December 31, 2021.

E. The Energy Doctor

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Weatherization Program, and The Energy Doctor, to provide Quality Control Inspections Services on an as needed basis for the York County Weatherization Program for the period of January 1, 2021 through December 31, 2021. Rates are as listed below:

QCI Inspections: 10% of total job cost or \$425.00 whichever is greater
QCI Inspection Trip Charge: \$70.00 per Quality Control Inspection
QCI Re-Inspection: \$425.00 plus \$70.00 Trip Charge
QCI Inspection "No Show": \$425.00, Plus \$70.00 Trip Charge

- Felicia Dell, Director of the York County Planning Commission, spoke about the Homebuyer program.

F. Masonry Preservation Services Inc., Bloomsburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve an agreement between the County of York, on behalf of the Facilities Management Department and Masonry Preservation Services Inc., Bloomsburg, Pennsylvania, for phase 1 rehabilitation of the east clock face and east window of the center doom on the Administrative Center at a cost of \$95,000.00. - Scott Cassel Executive Director of Facilities Management, commented about phase 1 of rehabilitation, fixing a leak in the clock face and window.

G. Global Tel-Link

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract amendment between the County of York, on behalf of the York County Prison, and Global Tel-Link, to provide telephone and tablet services, an offender management system, indemnification provisions, and litigation support. The term of the contract amendment is five (5) additional years, commencing upon full execution of this amendment with two (2) additional automatic one-year renewals. - Commissioner Hoke commented, this was previously discussed at the Prison Board Meeting.

4. MUTUAL AID

A. York County Office of Emergency Management

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a mutual aid and cooperation agreement between the County of York on behalf of the York County Office of Emergency Management, and Adams, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Perry, Schuylkill and York Counties, to provide mutual aid to emergency assistance and preparation for the South Central Pennsylvania Task Force.

5. PURCHASES

A. Whitmoyer, Mount Joy, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer, Mount Joy, Pennsylvania, for one (1) 2021 F-150 4X2 SuperCab Pickup Truck, for use by York County Mosquito Disease Control Department for a total cost of \$28,700.00, under a PA COSTARS contract.

B. 10-8 Emergency Vehicle Service, New Holland, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Fleet Management, and 10-8 Emergency Vehicle Service, New Holland, Pennsylvania, for Prisoner Partition Panel Kits installed in two (2) 2020 Chevrolet Express Passenger Vans, for a total cost of \$12,539.82, under a PA COSTARS contract.

C. JG Contracting Company, Carnegie, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of York County 911 Communications Center and JG Contracting Company, Carnegie, Pennsylvania, for the replacement of coax and elliptical waveguide cables at the East Manchester Water Tank that were damaged by the York Water Company's contractor at a cost of \$46,965. The cost will subsequently be reimbursed by the contractor's insurance company.

D. Whitmoyer Auto Group, Mount Joy, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Auto Group, Mount Joy, Pennsylvania, for one (1) 2021 Ford F250, for use by York County Parks Department, for a total cost of \$56,900.00, under a PA COSTARS contract.

E. Xper, Butler, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Sheriff's Office and Xper, Butler, Pennsylvania, for additional NIJ Level III Ballistic Barrier with Gap Amor for \$28,980.00 under a PA COSTARS contract. This item was in the 2021 budget. – Commissioner Smith commented this is a security upgrade.

F. Vertiv Corporation, Columbus, Ohio

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department, and Vertiv Corporation, Columbus, Ohio, for replacement of the batteries in UPS 1 and UPS 2 at the Emergency Services Center at a cost not to exceed \$30,484.69.

6. BID SOLICITATIONS

A. Sheriff's office

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a bid solicitation between the County of York on behalf of the Sheriff's office for one Voti XR3D-60's and one Voti XR3D-7 X-Ray Machine.

B. Joint Fuel Bid

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to award the joint fuel bid for the County of York and Municipalities to the following vendors for the municipalities, fuel types and delivery methods for the period of February 1, 2021 through January 31, 2023, as listed at the back of the agenda.

7. MEMORANDUM OF UNDERSTANDING

A. PennDOT District 8-0

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the memorandum of understanding between PennDOT District 8-0 and the County of York for the detour plan required for the Bridge 258 rehabilitation project and authorize the signature of the President Commissioner.

8. APPOINTMENTS

A. York County Agricultural Land Preservation Board

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the reappointments the following individuals to the York County Agricultural Land Preservation Board, the names and terms are as listed below:

Dolores Krick - Representing Citizens At Large - 3 year Term - March 1, 2021 to February 28, 2024.
Kristina L. Wilt, Chairperson - 1 year term - January 1, 2021 through December 31, 2021.

B. South Central Workforce Development Board

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the appointment of Carl Freeman of York to the South Central Workforce Development Board for a term effective January 1, 2021 through December 31, 2023.

C. Community Advisory Panel (CAP)

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the appointment of Shen Kreiser, Nuclear Planner/Trainer at the York County Office of Emergency Management Agency (EMA) to the Community Advisory Panel (CAP), the term shall commence immediately and continue until modified by the Board of Commissioners.

9. PETITION

A. Special Legal Counsel

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the filing of a petition with the court to appoint special legal counsel to represent the County of York in various areas of law, when necessary. – Solicitor Pokrifka commented this is standard procedure approved annually.

10. SUBRECIPIENT AGREEMENTS

A. 2019 Continuum of Care Program

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve subrecipient agreements on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners to execute the following agreements for activities included in the 2019 Continuum of Care program funded through the U. S. Department of Housing and Urban Development, Washington, D.C.:

- Bell Socialization Services Rapid Re-housing Rental Assistance/Supportive Services Short-term all homeless - \$68,740.50
- Medium-term Domestic Violence Victims - \$187,651.00
- Medium-term all homeless - \$154,755.00

- Medium-term Domestic Violence Survivors - \$131,733.00, in partnership with the YWCA of York County Rapid Re-housing Supportive Services
- Medium-term Domestic Violence Survivors \$55,169.00

11. CERTIFICATION

A. Agricultural Land Preservation Department 2021 County of York funds

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a certification of funds on behalf of Agricultural Land Preservation Department to certify 2021 County of York funds totaling \$1,266,181.00 for the execution of agricultural conservation easement purchases under the authority of the York County Agricultural Conservation Easement Purchase Program, consistent with Public Law, Act 43, Agricultural Area Security Law, as amended. – Administrator Mark Derr commented this is approved every year. The funds from the land preservation tax and interest on the rollback taxes on properties withdrawing from clean and green go towards this program.

12. RESOLUTIONS

A. Resolution 2020-01

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2021-01 appointing the President Commissioner as designee for the Board of Commissioners for the purpose of executing official documents.

13. TAX REFUND REGISTERS

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the following Tax Refund Registers authorizing payment of York County real estate tax refunds, the registers and totals are as listed below:

Register 2020-26 totaling \$144.31.
 Register 2020-27 totaling \$821.52
 Register 2020-28 totaling \$685.25
 Register 2020-29 totaling \$1,061.12

14. CHECK REGISTERS

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 14, 2021 totaling \$6,228,941.45.

Weekly Disbursement Totals for January 13, 2021

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 4,255,931.39
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	

01	230036 ~ ROW Automation Fees Escrow		
01	230037 ~ COC Automation Fees Escrow		
01	230039 ~ Proth Automation Fees Escrow		
01	Payroll	\$	-
01	Ag Land Preservation	\$	3,217.35
01	Escrow	\$	-
01	Marcellus Shale	\$	-
03	Unclaimed Money	\$	-
04	Donations	\$	158.99
05	Controlled Substance	\$	426.12
06	Human Services	\$	26,834.34
07	Children & Youth	\$	87,865.74
08	911	\$	30,580.62
08	911 Act 12	\$	-
09	YC Capital Reserve	\$	-
10	Liquid Fuels	\$	114,956.48
10	YC Local Use Fee	\$	-
10	Liquid Fuels Act 44	\$	25,068.32
10	Marcellus Shale Bridge Maintenance	\$	-
11	Prison Telephone	\$	-
25	Aging	\$	263,918.60
28	MH-IDD	\$	394,041.29
32	YAHC Joinder Gov Capitation	\$	21,000.33
32	YAHC Joinder Gov Reinvestment	\$	20,512.16
35	Domestic Relations	\$	506.18
36	Earn-It	\$	-
40	Weatherization Liheap	\$	68,064.32
45	Block Grant	\$	22,502.83
46	Affordable Housing	\$	26,922.50
47	Revolving Fund	\$	-
50	Continuum of Care	\$	12,883.45
51	Weatherization Doe	\$	1,726.95
55	COVID 19	\$	-
71	Land Preservation Fund	\$	-
72	Tax Claim	\$	22,984.32
74	OPEB Trust	\$	643,340.62
75	Retirement	\$	4,134.23
80	Bonds	\$	61,409.25
90	Drug & Alcohol	\$	119,955.07
Total			<u>\$ 6,228,941.45</u>

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 20, 2021 totaling \$8,927,814.85.

Weekly Disbursement Totals for January 20, 2021

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 4,686,449.30
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	\$ -
01	Ag Land Preservation	\$ -
01	Escrow	\$ -
01	Marcellus Shale	\$ 11,196.27
03	Unclaimed Money	\$ -
04	Donations	\$ 33.90
05	Controlled Substance	\$ -
06	Human Services	\$ 113,552.56
07	Children & Youth	\$ 987,475.09
08	911	\$ 523,075.06
08	911 Act 12	\$ -
09	YC Capital Reserve	\$ 460.44
10	Liquid Fuels	\$ 74,301.98
10	YC Local Use Fee	\$ -
10	Liquid Fuels Act 44	\$ 44,669.16
10	Marcellus Shale Bridge Maintenance	\$ 13,316.65
11	Prison Telephone	\$ -
25	Aging	\$ 111,662.30
28	MH-IDD	\$ 419,744.66
32	YAHC Joinder Gov Capitation	\$ 2,520.07
32	YAHC Joinder Gov Reinvestment	\$ 21,142.26
35	Domestic Relations	\$ 22,861.16
36	Earn-It	\$ -
40	Weatherization Liheap	\$ -
45	Block Grant	\$ -
46	Affordable Housing	\$ -
47	Revolving Fund	\$ -
50	Continuum of Care	\$ -
51	Weatherization Doe	\$ -
55	COVID 19	\$ -
71	Land Preservation Fund	\$ 102,462.00
72	Tax Claim	\$ 1,630,751.30
74	OPEB Trust	\$ -
75	Retirement	\$ 26,529.61
80	Bonds	\$ 44,652.23
90	Drug & Alcohol	\$ 90,958.85
Total		\$ 8,927,814.85

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported that there were no executive sessions held since the last Board of Commissioners Meeting.

16. OTHER BUSINESS

Commissioner Wheeler gave an update about the vaccine, it will be a phased approach currently we are in phase 1A of 1. As we receive more information we will add links to our county website.

Administrator Mark Derr presented a motion to the Board of Commissioners about extending the time on the Broadband Project.

Motion – Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract extension between the County of York and Katapult Engineering, Inc., Dillsburg, Pennsylvania, for project management services for the Heritage Rail Trail Broadband Piolet Project for the period of January 1, 2021 through March 31, 2021 at a cost not to exceed \$20,000.00 per month.

Motion was passed with 2 yes to 1 no Commissioner Smith was opposed.

17. PUBLIC COMMENT

There were no public comments received.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:40 a.m.

Respectfully submitted,

Mark E. Derr
Administrator/Chief Clerk

